



2018 Manning Valley Volunteer Expo
Monday 21st May 2018

Participant Prospectus



The humanity of our community is reliant on the kindness of volunteers.

No community, including ours has ever succeeded, grown, or become a better place to live without the help of volunteers.



2018 Manning Valley Volunteer Expo

bringing volunteers and communities together

Monday 21st May 2018

Club Taree

2pm - 6pm

Manning Support Services is excited to be partnering with Club Taree to present the 2018 Manning Valley Volunteer Expo on Monday 21st May 2018 at Club Taree from 2pm through until 6pm.

As community based organisation's both Manning Support Services and Club Taree know first hand the contribution that volunteers make to our community.

Held during National Volunteer Week, the expo aims to align organisations with potential volunteers, while offering the same organisations the opportunity to showcase their achievements and services.

The expo will offer an opportunity for potential volunteers to talk with local organisations who rely on volunteers to make our community a better place to live.





Why should you be involved?

- Potential to build new volunteers for your organisation.
- Diverse attendance expected at the event thanks to a strong lead up campaign.
- Extensive media coverage post and pre event.
- Professional branding supplied by Club Taree
- Your site costs is \$0. The only costs involved are for your display/handouts etc.
- This is a low cost marketing opportunity for your organisation.
- This is an opportunity for you to network with other organisations and community partners
- The event gives you the chance to build brand awareness
- The event gives you the chance to build industry contacts

Hints and tips

- Think about your site, make it engaging and inviting.
- Think outside the square with your site
- Think about what you are going to hand out
- Think about the resources and information that you have on hand
- Think about your branding
- Think about who will represent your organisation
- Think about where you need help
- Think about what gaps there are in your organisational skill sets
- Think about what the attendees will take home from your site, whether it be brochures, a gift, a call to action, an invitation or an experience

Why will people attend?

- The event is free. There is no entry fee.
- The event is informative and resource based.
- The event is in a convenient location.
- The event provides the opportunity to interact with multiple organisations and services of whom they may be interested in supporting through volunteering.
- The event will be casual and relaxed
- The event will feature passionate exhibitors
- The event is unique
- The event will offer a wide range of exhibitors to suit a variety of interests, connections and opportunities



Manning Support Services

Manning Support Services Inc. (MSS) is a not-for-profit community based organisation which has been operating for over 30 years in the Mid Coast and Port Macquarie-Hastings local government areas.

MSS is committed to empowering people and strengthening our communities by providing a variety of services.

MSS welcomes, encourages and supports the involvement of the community through volunteering.

“Volunteering is a rewarding contribution through which people can make new connections, experience new challenges, learn new skills and give back to the community”.

Our Volunteer Management Program provides valuable assistance and support to the community by delivering volunteer support services to individuals and volunteering organisations to increase volunteer participation. We do this by aligning individuals with their skills, goals and interests with volunteering opportunities within our community based organisations. Ongoing volunteering information, support, training and resources are available to both the individuals and volunteer organisations to enhance their volunteering experiences.

MSS believe volunteering is an important aspect to building strong and resilient communities, and plays an essential role in supporting rural and regional areas.



Club Taree

Club Taree is the home of the Club Taree Community Team.

The concept of the Club Taree Community Team was to provide an outlet for Club Taree Employees, Management and Directors to engage with our local community. In growth the concept has managed to rally our employees, our members, our guests, friends and families along with the wider community to make a positive difference. The Club Taree Community Team could be considered a valued community asset through its ability to create a positive and authentic sense of community that is so openly celebrated and supported by all those involved.

The Club Taree Community Team was launched in May 2015, and operates under the mission statement of, “to use our collective awesomeness to make a positive difference to our community through raising funds, promoting awareness, offering support and providing welfare”. The Club Taree Values include, Community, Welfare, Teamwork, Positivity, Engagement and Support.

The Club Taree Community Team has 60 active members, who in the last two years have raised \$223,949.80 for our community and contributed 5132 volunteer hours.

Contact

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Terms and Conditions

Details on the registration form also form part of the terms and conditions. Exhibitors on the day must have a need for volunteers, or offer services through the assistance of volunteers.

There is no charge for your site, thanks to funding supplied by MSS and waivers supplied by Club Taree.

There is no charge for entry to the expo.

We cannot hold sites without a completed registration form.

We hold the right of refusal on any exhibitor application where the best interests of the presenter's reputation or partners are jeopardised.

Site allocation is on a first in basis.

Subletting of sites is not permitted.

We reserve the right to reallocate sites without consultation if required. Please note that every effort will be made to consult the exhibitor in question.

If you would like to be next to a particular exhibitor please have this noted on your form. This, however, cannot be guaranteed.

You will be provided with one trestle table (2.23m long by .75m wide), along with two chairs and a table cloth.

The Club Taree auditorium will be available from 12noon to set up sites. If additional time is required please notify us on registering.

Please ensure that your site is set up completely by 1.45pm in preparation for opening the doors.

Absolutely no pack down prior to closing time.

No items are to remain onsite at Club Taree.

The event runs from 2pm until 6pm.

Registrations close Friday 11th May 2018.



